



KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY

Board Meeting Minutes

January 8, 2026, at 1:00 p.m. ET

Via Teams / 500 Mero Street, Frankfort, KY 40601

A regular Board Meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Department of Professional Licensing, 500 Mero St, Frankfort, KY 40601, in The Mayo-Underwood Building, Room 127 CW and via Teams on January 8, 2026, at 1:00 p.m. ET.

MEMBERS PRESENT

Jill Phelps, Chair
Scott DeBurger, Vice Chair
Hugh Stroth
Dr. Thomas Miller
Sara Santo
Lindsey Jones
Andrea Brandon

DEPARTMENT OF PROFESSIONAL LICENSING

Kristin Lawson, Commissioner
Lyndsay Sipple, Executive Staff Advisor
Miranda Guarnieri, Board Specialist Senior
Jenna Wells, Administrative Specialist Senior

LEGAL COUNSEL

Lilly Coiner, Board Counsel

MEMBERS ABSENT

GUEST PRESENT

CALL TO ORDER

Jill Phelps, Board Chair, called the meeting to order at 1:03 p.m. ET.

MINUTES

The meeting minutes from December 11, 2025, Board Meeting were reviewed. A motion was made by Thomas Miller to approve the minutes, and the motion was seconded by Hugh Stroth. The motion carried.

FINANCIAL REPORT

The Board reviewed the December 2025 financial report.

DPL REPORT

Commissioner Lawson stated that KBLOT has a new supervisor, Gabe Dent.

BOARD ATTORNEY'S REPORT

Board Counsel and Board Chair will go to the regulation subcommittee at the LRC in February.

COMPACT COMMISSION UPDATE

- The next Compact Committee meeting is January 30, 2026, at 1:00 p.m. ET.
- On January 9, 2026, three states are set to be active for the compact.



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OLD BUSINESS

No old business was discussed.

NEW BUSINESS

The Board reviewed the licensure report and had no questions or concerns. The number of licensees decreased for this month's report.

BUSINESS REQUIRED TO BE CONDUCTED IN CLOSED SESSION

A motion was made by Thomas Miller to enter a closed session, pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding the applications and complaints at which information protected by KRS 61.810(k) may be discussed. The motion was seconded by Andrea Brandon and the motion carried. The Board entered closed session at 1:11 pm.

RETURN TO OPEN SESSION

Hugh Stroth made a motion, seconded by Andrea Brandon, to return to open session at 1:30 pm. The motion carried.

APPLICATIONS REVIEW

Thomas Miller made a motion to approve all CEUs and applications. The motion was seconded by Andrea Brandon, and the motion carried.

COMPLAINT COMMITTEE REPORT

No news to report.

REPORT ASSIGNMENTS FOR NEXT MEETING

February 12, 2026 – There are no assignment for the next meeting.

APPROVAL OF TRAVEL AND PER DIEM

A motion was made by Sara Santo to approve travel and per diem and was seconded by Andrea Brandon. The motion carried.

ADJOURNMENT

A motion was made at 1:23 p.m. ET by Andrea Brandon to adjourn the meeting and Sara Santo seconded the motion. The motion carried and the meeting was adjourned.

Rhonda Jill Phelps

KBLOT Board Chair